

OPPORTUNITY FOR EMPLOYMENT
DATE OF ISSUE: September 18, 2018 - EXAM #18-13
THE LORAIN CIVIL SERVICE COMMISSION ANNOUNCES
AN ENTRY LEVEL EXAMINATION FOR:

<u>CLASSIFICATION TITLE:</u>	<u>SALARY:</u>
POLICE OFFICER	\$37,403.76 Academy rate
LORAIN POLICE DEPARTMENT	\$44,724.42 Probationary rate
	\$55,033.55 after 3 yrs. service

A Public Information and Recruitment forum
for the position of Lorain Police Officer will be held on
THURSDAY, OCTOBER 4, 2018
From 6:00 – 7:30 p.m. in Lorain Police Department Training Room
First Floor – Lorain City Hall – 200 West Erie Ave. Lorain, Ohio 44052

FILING OF APPLICATION

The City of Lorain is testing for the entry-level position of Police Officer. Application must be made on the regular application forms available in the office of the Lorain Civil Service Commission, 7th floor, Lorain City Hall, 200 West Erie Avenue Lorain, Ohio or applications are also available online at www.cityoflorain.org under departments click on Civil Service and then Job Application and follow the 4-step instructions. The Civil Service will be accepting applications **beginning on Monday, OCTOBER 8, through Friday, NOVEMBER 2, 2018 from 8:30 a.m. to 4:30 p.m.** Applications must be submitted in person only by applicant or their representative. The office is closed on holidays and everyday from approximately 12:00 to 1:00 p.m. for lunch. (The office is OPEN October 8, 2018 --Columbus Day.)

EXAMINATION

WRITTEN EXAMINATION:

TIME: **WEDNESDAY, NOVEMBER 7, 2018 6:00 p.m. REPORT PROMPTLY**

PLACE: Lorain County Community College –**Spitzer Conference Center**
1005 Abbe Road North, Elyria, Ohio 44035

SCOPE: The written portion of the exam is designed to test the candidate's ability in the following areas: Ability to learn and apply police information, ability to observe and remember details, verbal ability, ability to follow directions, ability to use judgment and logic. A study guide designed to be used immediately prior to the exam will be used. **YOU MUST PASS THE WRITTEN EXAM WITH AT LEAST 70% IN ORDER TO BE ELIGIBLE FOR THE AGILITY EXAM.**

AGILITY EXAMINATION:

TIME: Saturday, December 1, 2018 from 9:00 AM - 2:00 PM Sign in at 8:15 AM
OR:
Monday, December 3, 2018 from 4:30 PM -8:30 PM Sign in at 3:45 PM

* **NO FEE will be charged for this examination.**

PLACE: Lorain County Community College, 1005 Abbe Rd. N., Elyria OH 44035
Health, Physical Education & Recreation Facility Fieldhouse - and
Indoor Track. (Best parking: Parking lot Number 6 or Number -- 1 both
located at north end of campus.

SCOPE: The agility portion of the exam is designed to test the endurance and agility necessary to perform the duties of a Lorain Police Officer. Detailed information regarding preparation and registration for this exam will be available at time of application.

THE AGILITY EXAMINATION IS PASS/FAIL. YOU MUST PASS THE AGILITY EXAM FOR YOUR NAME TO BE PLACED ON THE ELIGIBILITY LIST.

ELIGIBILITY

To be eligible for the position under this examination, applicants must be United States citizens or have legally declared their intention of becoming one. Applicants must possess and show at time of application a valid driver's license issued by the state of residence. All applicants must have a high school diploma or G.E.D. Pursuant to Ohio Revised Code Section 124.41, Local Civil Service Rules and City of Lorain Ordinance 44-98 "...no person shall be eligible to receive an original appointment as a police officer unless he or she has reached the age of twenty-one, and unless he or she has not reached his or her thirty-fifth birthday." Appointment from this eligibility list shall be considered an original appointment to the position of Police Officer.

Potential candidates for the position of Police Officer will enter a final selection phase which will consist of an oral interview with the administration and Police Department personnel, an extensive background investigation, a polygraph examination, a psychological evaluation and a complete physical examination, which will include drug testing.

EQUAL EMPLOYMENT

All qualified applicants will receive consideration for appointment without regard to race, religion, color, national origin, sex, political affiliation, disability, or any other non-merit factor.

RATING

Upon passing your name will be placed on the list of eligibles. Upon passing, 20% veteran's credit will be awarded to qualified applicants who show certified proof of Honorable Discharge or discharge under honorable conditions. A member in good standing of a reserve component of the armed forces of the United States including the Ohio National Guard, who successfully completes the member's initial entry level training shall receive a credit of 15% of the person's total grade given in the examination in which the person receives a passing grade who also showed certified proof of honorable discharge or discharge under honorable conditions pursuant to state law and the rules of the Lorain Civil Service Commission prior to establishment of the Police Patrolman eligibility list. (Copy of DD214, Member 4 copy shall be certified proof and shall be attached to application.)

Effective June 7, 2017 additional credit shall be added to passing scores of applicants' entry level examinations by the Lorain Civil Service Commission as provided herein below:

(a) Bachelor Degree, Masters Degree or Doctorate degree **from a college or university accredited by one of the six (6) major regional accrediting bodies within the United States (ie., MSA, NEASC, NCA, NAC, SACS or WACS)** - Ten percent (10%) of exam score on ALL entry level examinations. (Please submit copy of college transcript.)

(b) Associates Degree **from a college or university by one of the six (6) major regional accrediting bodies within the United States (ie., MSA, NEASC, NCA, NAC, SACS or WACS)** - Five percent (5%) of exam score on ALL entry level examinations. (Please submit copy of college transcript)

(c) Resident of City of Lorain for minimum of one year immediately preceding examination (**must provide driver's license and utility or cable bill with previous year's date**) - Five percent (5%) of exam score on ALL entry level examinations.

(d) Active Ohio Peace Officer Training Academy Police **certificate** -Five percent (5%) of exam score for Police Department positions only.

(e) Full time law enforcement service- One percent (1%) per year for full time service, not exceeding five percent (5%) of the applicant's passing score and such service shall be within the five (5) years immediately preceding the date of examination (**must provide letter from previous employer indicating number of years of service.**) - For Police Department positions only.

(f) Active Ohio Firefighter **Certification** level II - Five percent (5%) of exam score. For Fire Department positions only.

(g) Full time fire department service - One percent (1%) per year for full time service, not exceeding five percent (5%) of the applicant's passing score and such service shall be within the five (5) years immediately preceding the date of examination (**must provide letter from previous employer indicating number of years of service.**) - For Fire Department positions only.

Total credit added to an entry level examination passing score shall not exceed twenty percent (20%) of the passing score. (Example, if an applicant scores 75% on an entry level examination, the maximum additional credit is 15 points, $.20 \times 75 = 15$).

DUTIES

Performs Police Patrolman duties as assigned by the Chief of Police or his designee.

BY ORDER OF THE LORAIN CIVIL SERVICE COMMISSION:

VICTOR TAKACS
PRESIDENT

JOSEPH SMITH
VICE PRESIDENT

JUANITA SENQUIZ
SECRETARY

