

# INTERIM REPORT AND ANSWER OF GARNISHEE

IN THE LORAIN MUNICIPAL COURT  
200 West Erie • Lorain, Ohio 44052  
ATTN: Clerk of Courts - Garnishment Department  
Phone: (440) 204-2140

CASE NO.: \_\_\_\_\_ CV \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
Judgment Creditor

vs.

\_\_\_\_\_  
Judgment Debtor

\_\_\_\_\_  
Attorney/Judgment Creditor      Atty. I. D. No.

\_\_\_\_\_  
Address

\_\_\_\_\_  
City      State      Zip Code      Phone No.

The purpose of this communication is to collect a debt. All information obtained will be used for that purpose. Initial communication to collect this debt has previously been provided.

The garnishee, \_\_\_\_\_ in the above case states as follows:

1. The date that the garnishee received the order of garnishment of the judgment debtor's personal earnings was \_\_\_\_\_.
2. The total probable amount due on the judgment, including court costs, judgment interest, and, if applicable, prejudgment interest, as stated in either section A of the order of garnishment of the judgment debtor's personal earnings or in the affidavit of current balance due on garnishment order if that affidavit has been received subsequent to the order of garnishment is \$ \_\_\_\_\_.
3. The pay period of the judgment debtor is (enter weekly, biweekly, semimonthly, or monthly. Do not enter a pay period of more than one month): \_\_\_\_\_.
4. The disposable earnings of the judgment debtor earned during the judgment debtor's present pay period is ("Disposable earnings" means earnings after deductions required by law. "Present pay period" means the pay period in which you are completing this Interim Report and Answer of Garnishee.) \$ \_\_\_\_\_.
5. The amount equal to twenty-five percent (25%) of the judgment debtor's disposable earnings set forth in Section 4 of this form is \$ \_\_\_\_\_.
6. \_\_\_\_\_ times the current federal minimum hourly wage is (If the judgment debtor is paid weekly, enter thirty above, if paid biweekly, enter sixty, if paid semimonthly, enter sixty-five, if paid monthly, enter one hundred thirty, then calculate the amount): \$ \_\_\_\_\_.
7. The amount by which the amount in section 4 of this form exceeds the amount in Section 6 of this form is \$ \_\_\_\_\_.
8. The smallest of either the amount entered in Section 5 of this form, the amount entered in Section 7 of this form, or the amount entered in Section 2 of this form, is \$ \_\_\_\_\_.
9. The amount entered in Section 8 of this form, plus or minus (as appropriate) the garnishee's processing fee is \$ \_\_\_\_\_ (if the amount entered in Section 8 of this form equals the amount entered in Section 2 of this form, then add up to three dollars (\$3); otherwise subtract up to three dollars (\$3)).
10. Other deductions: \$ \_\_\_\_\_.
11. The calculated amount that has been withheld from the judgment debtor's personal earnings during the judgment debtor's present pay period and that is submitted with this "INTERIM REPORT AND ANSWER OF GARNISHEE" is \$ \_\_\_\_\_.

I certify that the statements above are true.

\_\_\_\_\_  
(Print Name of Employer)

\_\_\_\_\_  
(Print Name and Title of Person Who Completed Form)

Signed \_\_\_\_\_  
(Signature of Person Who Completed Form)

Dated this \_\_\_\_\_ day of \_\_\_\_\_

**PLEASE NOTE: YOU MUST MAKE MULTIPLE COPIES OF THIS FORM, AS A NEWLY COMPLETED COPY OF THIS FORM MUST BE SENT WITH EACH PAYMENT. 1 copy to Court with each payment submitted - 2 copies to Judgment Debtor/Employee - 1 copy for Garnishee/Employer file**

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(Print Name of Employer)

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(Print Name and Title of Person Who Completed Form)

Signed \_\_\_\_\_  
(Signature of Person Who Completed Form)

Dated this \_\_\_\_\_ day of \_\_\_\_\_

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